



No.WB/G-1581/Pt-I/19-20/03

Dated Guwahati, the 2nd May, 2022

198

Notice Inviting Tender

Pollution Control Board, Assam invites Tender from reputed 4 color off-set printing press with at least 5 years' of experience in the field of printing & designing for printing of Annual Report of the Board.

The Tender will be received upto 2.00 PM of 12th May, 2022 and will be opened on the same date at 3.00 PM in presence of the tenderers or their representatives who would like to be present.

Specifications and other Terms & Conditions for Printing of Annual Report 2019-2022
Pollution Control Board, Assam

<u>A. Specifications</u>		
1	Name of the work	Printing of Annual Report, 2019-2022, including – type setting, designing, scanning, layout setting, printing, binding and delivery of final product at Board Head Office at Bamunimaidam, Guwahati -21
2	Number of copies	400 copies
3	Number pages	160 pages in each copy including cover pages (Approximately)
4	Language	English
5	Size	¼ demy
6	Paper quality	(a) Cover page – 300 GSM Art Paper with outer side lamination; (b) Inside pages – 130 GSM Art Paper
	Printing Colour	4colour (all pages)
	Binding	Perfect
	Rate	Rate for printing etc. shall be quoted in 2 (two) separate heads as mentioned below – (a) Rate shall be quoted for the Report with 160 pages with all above specifications, (b) Rate for per extra 4 pages, which shall be applicable in case of increase or decrease of pages from the 160 pages as shown in point (a) above, shall be quoted separately.

B. Other Terms & Conditions

1. Basic Rate quoted should be exclusive of GST. However, GST shall be shown separately in the quotation.
2. A Demand Draft amounting Rs 500.00 (Rupees five hundred) only (non-refundable) drawn in favour of 'Member Secretary' Pollution Control Board, Assam should be affixed with the tender.



3. Turn over certificate of minimum Rupees two (2) Crores for last three conjugative years along with up to date tax clearance certificate should be submitted along with the tender.
4. Valid registration certificate should be attached with the tender.
5. The under signed reserved the right to accept or reject any or all quotations received hereunder without assigning any reason thereof.
6. Samples of paper quality shall be submitted with the tender.
7. Sample of printing works shall be submitted with the tender.
8. In the event of more than one bidder become L1, PCBA reserves the right to select any one of the bidder based upon other qualitative aspects.
9. The lowest bidding price shall not be sole criteria for claiming the work. However the qualitative compatibility and experience of the bidders shall also be considered
10. PCBA also reserve the right to negotiate with the bidder placed as L1 bidder.
11. For proof reading and layout setting good quality colour copy should be provided twice to the Board. The Board officials may visit the press for supervision/guidance etc.
12. Bill shall be submitted in duplicate along with relevant documents to Pollution Control Board, Assam for payment after complete delivery of the report.
13. Any dispute arising in this matter shall be under jurisdiction of courts in Guwahati (Assam).

Sm
(Shantanu Kr. Dutta)
MEMBER SECRETARY

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Dated Guwahati, the 2nd May, 2022

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Memo No. WB/G-1581/Pt-I/19-20/03-A
Copy to:

- 198*
1. The P.A to the Chairman for kind appraisal of Hon'ble Chairman, PCBA.
 2. The members of Central Tender Committee, PCBA for information and necessary action.
 3. The Head of IT, PCBA for information and to upload the notice in the Boards website.
 4. The APS Advertising Pvt Ltd for publish the matter vide no. WB/G-1581/Pt-I/19-20/04 dtd 02.05.2022 in "Assam Tribune" on 03.05.2022 in an inner page at minimum size.
 5. Notice Board of the Head Office.

Sm
(Shantanu Kr. Dutta)
MEMBER SECRETARY